

Minutes of the Meeting of Bolton Parish Council

held on Monday 17th July 2017 in Bolton Memorial Hall

Present: Peter Griffiths (PG) Chairman, Roger Bird (RB), vice-chairman
Councillors: Alan Green (AG), Sheila Summerscales (SS), Martyn Worrall (MW)

In attendance: County Councillor Neil Hughes (NH), District Councillor Joan Raine (JR), the Parish Clerk, Shelagh Leyland (SL), and 16 members of the public

The Chairman welcomed everyone

ITEM 1	APOLOGIES FOR ABSENCE	
	Barbara Butterworth and Peter Smith	
	DECLARATIONS OF INTEREST	
	None	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE ANNUAL PARISH AND PARISH COUNCIL MEETINGS OF 15TH MAY 2017	
	RESOLVED that the minutes of the Annual Parish and the Annual Parish Council Meetings on 15 th May 201 be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY, DISTRICT and PARISH COUNCILLOR REPORTS	
	COUNTY COUNCILLOR'S REPORT NH: CCC has a lib dem/labour administration again. NH has relinquished chairmanship of the Health Scrutiny Committee but is still a member. Although rural schools are likely to lose an average of about £400 per pupil, schools on a through route like Bolton should be better off. He suggested Bolton might consider taking over some of CCC services such as verge cutting. A resident has asked him to mention siting the SID on the Cliburn side of Chapel Street. SL confirmed that Highways had not got back about the A66 road junction.	
	DISTRICT COUNCILLOR'S REPORT JR: Updated the PC on the revised Eden Local Plan (ELP), which went out for consultation on 10 th July. EDC now has a six and half year housing supply, which will be monitored on a rolling year by year basis. Due to financial constraints, EDC plans to devolve discretionary services and assets to parishes, with a sliding sale of financial support from EDC over the next five years. PCs will then be expected to fund the services themselves. CALC will be working with parishes to look at the issues involved. Capital funding for replacement of footway lights will only be provided to those parishes which have committed to taking over ownership and maintenance. It is not clear if the replacement lights already agreed will be honoured. JR suggested inviting Adrian Todd from EDC to a PC meeting to clarify the situation. JR attended a dementia meeting in London in her role as "Older Persons Representative". The Housing and Communities Scrutiny Review Committee will focus on the ELP and Neighbourhood Planning Briefing, Health and Social Care, Housing (including a housing needs survey), Building Control once new officers are recruited, and EDC's powers/responsibilities with regards to dilapidated buildings. EDC has endorsed the purchase of 86 affordable dwellings to be built by Persimmon by the Heart of Cumbria Limited	SL

	<p>PARISH COUNCILLOR REPORTS</p> <p>AG: SID monitoring on the Colby road during the Appleby fair showed an increase in the amount of traffic but not the speed. Generally, the SID is working well as a deterrent. He will investigate the possibility of siting it nearer the entrance to the village on the Colby Road.</p>	AG
ITEM 4	PARISH COUNCIL REPORTS	
	4.1 Update on ELP - already covered by JR	
	<p>4.2 Update on BNDP</p> <p>The Planning Office has confirmed that the BNDP can now proceed to the re-consultation phase. However, some data will need to be updated.</p> <p>RESOLVED to meet the responsible Planning Officer to agree on how to present the amendments to avoid having to repeat the community consultation phase.</p>	SL
	<p>4.3 Open Gardens report</p> <p>SL presented the report of the successful event on behalf of the Stathams. The proceeds of £350.50 have been kindly donated to the Bolton Community Play Park project. The Stathams thank everyone who helped in any way.</p>	
	<p>4.4 Bolton in Bloom judging experience</p> <p>SS provide feedback on the judges' comments, which were very complimentary. Results are not released until September. It has been suggested that Eden Fold and Graham's Rigg should enter the "It's Your Neighbourhood" competition, and Bolton might consider being put forward for Britain in Bloom.</p> <p>Ann Shepherd thanked Sheila and Brian Summerscales for all their hard work and time.</p>	
	<p>4.5 Update on Bolton Community Play Park Project</p> <p>Katrina Nicholson (KN) presented progress to date on behalf of "The Bolton Bunch", a group of residents plus representatives from the Hall Committee and the PC. £1700 has been collected so far from local donations and initiatives. The funds are in the PC's Project Account, and audited as usual. Three playground company representatives are booked to start the process of obtaining estimates, after which grants can be applied for. Future fundraising events include a "Party in the Park" on September 9th and an Arts and Craft Fair in the Hall November 10th - 12th. Other ideas were suggested, including fund raising activities by the children themselves. A Facebook page has been developed, and the village website will also include information. JR suggested asking people to sponsor benches or picnic tables.</p> <p>RESOLVED that the children will write a letter to Atkinson builders to request a donation, covering letter to be written by PC.</p>	KN SL
	<p>4.6 Review of grass cutting contract</p> <p>The PC has been invoiced for the first 6 months of the year. No problems were reported with the contractor's performance, except for a lack of communication concerning the pre-field day cutting.</p> <p>RESOLVED to pay the invoices. SL to ask the Hall Committee for their contribution of £200.</p>	SL
	<p>4.7 Eden Grove update (not on agenda)</p> <p>EG has been extensively vandalised, and is being damaged by water ingress. It is still up for sale, through the owner says he will develop it himself if there are no buyers. He has agreed to pay someone to "patrol" the grounds, board up the broken windows and doors, make the building watertight, and install cameras and a gate or fencing to prevent car access.</p>	
ITEM 5	PUBLIC FORUM	
	Natalie Brass updated the PC and public on future plans for Croft House, which	

	<p>will provide supported and independent living accommodation for young adults with learning difficulties, two of whom are her sisters. Care will be provided by Aspire 17, a company directed by Annmarie Taylor, also present. The PC welcomed Natalie and her family to Bolton. SL agreed to include an advert for work in the parish newsletter.</p> <p>The issue of very heavy vehicles using the Bolton road and bridge when the A66 is closed was discussed. SL to contact the police or Highways to express our concern.</p>																													
ITEM 6	NEW BUSINESS																													
	<p>6.1 Nomination to EDC of individual for recognition of community contributions at the Chairman's Dinner next year. RESOLVED to nominate Derick Cotton (with his permission)</p>	SL																												
	<p>6.2 Flying Red Ensign on Merchant Navy Day RESOLVED to find out if we already have a Red Ensign to fly: if not, no flag to be purchased.</p>	SL																												
	<p>6.3 Creation of No Cold Calling Zone in Bolton RESOLVED to consult the community using the tool kit provided by Trading Standards, Cumbria, to explore support for establishment of a NCCZ.</p>	SL																												
ITEM 7	PLANNING MATTERS																													
	<p>New applications: 17/0385: Listed building consent for proposed external and internal improvements and renovations, Fern Cottage. EDC informed that PC supports application. 17/0513: First floor extension above existing garage, Helmsteads. PC has no objection, EDC to be informed.</p> <p>Approved: 17/0282: Proposed rear garden room extension, 14 Hall Grange. 17/0306: Proposed new dwelling on Silver Street, adjoining Glyn. 17/0242: New garage at Orchard House – revised plans have been approved.</p> <p>Portaloo outside Methodist Chapel SL has been informed that the Chapel administration team are preparing the paperwork</p>																													
	A projector has been donated by EDC to take forward the electronic planning process. It will be added to the Asset register.																													
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS																													
	<p>8.1 Bank Accounts Audited bank reconciliation for first quarter 2017/18 attached below.</p>																													
	<p>8.3 Approval of expenditure.</p> <p>Precept Account:</p> <table border="1"> <tr> <td>S Leyland</td> <td>Salary: June/July</td> <td>329.44</td> <td></td> </tr> <tr> <td></td> <td>Reimbursement cost of DELL software support</td> <td>48.00</td> <td></td> </tr> <tr> <td></td> <td>Reimbursement cost of paper</td> <td>21.42</td> <td>398.86</td> </tr> <tr> <td>Bolton memorial Hall</td> <td>Hall hire 17th July</td> <td></td> <td>22.00</td> </tr> <tr> <td>Mark Hill</td> <td>Grass cutting field</td> <td>499.50</td> <td></td> </tr> <tr> <td></td> <td>Grass cutting village</td> <td>831.60</td> <td>1331.10</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td></td> <td>41.00</td> </tr> </table>	S Leyland	Salary: June/July	329.44			Reimbursement cost of DELL software support	48.00			Reimbursement cost of paper	21.42	398.86	Bolton memorial Hall	Hall hire 17th July		22.00	Mark Hill	Grass cutting field	499.50			Grass cutting village	831.60	1331.10	HMRC	PAYE		41.00	
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	Project Account			
	A Shepherd	Reimbursement cement (B in B)	14.56	
		Reimbursement of present for B in B volunteer	4.22	18.78
	S Leyland	Reimbursement of collection boxes for fundraising (play park)		8.49
ITEM 9	COUNCILLORS MATTERS			
	None			
ITEM 10	CONFIRM DATE OF NEXT MEETING			
112/16/17	RESOLVED that the next Parish Council meeting will be on Wednesday 6 th September 2017			

INCOME Q1, 2017-18		
PRECEPT ACCOUNT 60834513		
21-Apr-2017	EDC	6,000.00
11-May-2017	HMRC (VAT return)	565.39
PROJECT ACCOUNT 03750396		
5-Jun-2017	Donations for playground	610.00
12-Jun-2017	Donation for playground	60.00
14-Jun-2017	Donation for playground	200.00
	Grand Total	7435.39

PROJECT ACCOUNT 03750396 – breakdown as of end June 2017

Bonfire Party	1924.49
Bolton in Bloom	459.68
Play Park Project	<u>870.00</u>
	3,254.17

BOLTON PARISH COUNCIL, FINANCIAL YEAR ENDING 31 MARCH 2018

FINAL RECONCILIATION Q 1		
Prepared by Shelagh Leyland, Clerk and Responsible Financial Officer		
Date 9th July 2017		
Balance per bank statements as at 31/3/17		
Business Current Account 50276162	50.00	
Business Savings Account 60834513	3,094.76	
Community Account (project) 03750396	2,232.38	
		5,377.14
Unpresented cheques	0	
Net Balance 31/3/17		5,377.14
Balance per bank statements as at 30/6/17		
Business Current Account 50276162	50.00	
Business Savings Account 60834513	8,373.51	
Community Account (project) 03750396	3,254.17	
		11,677.68
Unpresented cheques	0	
Net Balance 30/6/17		11,677.68
Reconciliation of net balance with receipts and payments		
Opening balance	5,377.14	
Add receipts	7435.39	
Unpresented cheques	-	
Less payments	1134.85	
		11,677.68

Reconciled from 1st April 2017 - 30th June 2017

John Cotter, internal Auditor

Date: 14.7.17

Signed as correct

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Peter Griffiths, Chairman

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Date