

Minutes of the Meeting of Bolton Parish Council

Monday 17th September 2018, 7.30pm in Bolton Memorial Hall

Present: Peter Griffiths (PG) Chairman, Roger Bird (RB) Vice Chairman
Councillors: Laura Hall (LH), Sheila Summerscales (SS),

In attendance: County Councillor Neil Hughes (NH), District Councillor Joan Raine (JR), the Parish Clerk Shelagh Leyland (SL), and 16 members of the public.

Steve Mason (Senior Project Manager Highways – Cumbria & North Lancashire), attended initially to report on experiences during weekend A66 closures and receive feedback from parishioners. Agenda item 4.4 was therefore discussed after item 2 but minuted in sequence according to the agenda.

The Chairman welcomed everyone.

ITEM 1	APOLOGIES FOR ABSENCE	
043/18/19	Alan Green, Peter Smith, Martyn Worrall, reasons given	
	DECLARATIONS OF INTEREST	
	RB declared a non-pecuniary interest in agenda item 6.1	
ITEM 2	TO ACCEPT AND AUTHORISE THE MINUTES OF THE PARISH COUNCIL MEETING OF 16th July 2018	
044/18/19	RESOLVED that the minutes of the Parish Council Meetings on 16 th July be confirmed as a true record and signed by the Chairman	
ITEM 3	COUNTY and DISTRICT COUNCILLOR REPORTS	
045/18/19	<p>COUNTY COUNCILLOR'S REPORT: NH: Clarified CCC's responsibilities concerning provision of publicly-funded care for the elderly. Reported some confusion about EDC grants to Parish Councils for approved footway lights. Has requested CCC to consider providing a street/footway light on a one-off basis in sites considered essential by PCs but not approved by EDC.</p> <p>DISTRICT COUNCILLOR'S REPORT: JR: Updated the PC on the number of councils that have signed the footway lights agreement, the number of lights being taken over and the number to be removed. Heart of Cumbria has agreed to buy 81 properties, management arrangements are being discussed. EDC has highest proportion of non-contested council seats in the country: people are urged to stand for election. EDC planning committee no longer on brink of special measures.</p> <p>RESOLVED to accept the reports of NH and JR</p>	
ITEM 4	PARISH COUNCIL REPORTS	
046/18/19	<p>4.1 Playpark up-date, drainage, signage and rubbish bins</p> <p>Drainage work is completed in the play park area. EDC has awarded the playpark contract to Wicksteeds, in consultation with Bolton representatives. A pre-installation meeting is planned for 18th September. If the PC takes over the contract for management of the play park (as proposed by EDC), it will be responsible for emptying rubbish bins.</p> <p>RESOLVED to seek quotations from three local companies for the signage to acknowledge donor/grant support.</p>	SL

	RESOLVED to postpone a decision about rubbish bins in the play park as it not necessary for the contract to be awarded.	
047/18/19	4.2 Up-date on footway lights agreement and insurance On 17 th August, Bolton PC and EDC signed a legal agreement to transfer ownership of 10 approved LED footway lights to the PC. The lights have been added to the PC insurance with no additional premium for this year. EDC has pledged a grant of £1210 to the PC for the F/Y 18/19. The PC has agreed to pay EDC an annual maintenance and electricity fee of £698. RESOLVED to chase up payment of EDC grant	SL
048/18/19	4.3 “Social eating” grant outcome CCC awarded a £500 grant to the PC towards the purchase of a new cooker for the Memorial Hall. The cooker has been purchased (£1002.19 excl VAT) and installed. The Hall and Exchange will cover the rest of the cost. RESOLVED to donate the cooker to the Bolton Memorial Hall	SL
049/18/19	4.4 A66 weekend closures experience Senior Project Manager, Highways (Cumbria & North Lancashire): First 2 weekend closures 229 speeding offences (max 108mph on A66); 47 HGV hauliers prosecuted (fewer on 2 nd weekend), Cliburn road identified as most vulnerable; constant monitoring of roads; pot-holes filled “as they go”; monitoring Bolton bridge re need for traffic lights; expect to be finished on schedule. The PC & parishioners congratulated Highways on the management of the closures.	
050/18/19	4.5 Feedback on planning training event AG, LH & SS attended. Reported as very informative & professional but maybe lacking in information about practical application.	
051/18/19	4.6 Plug-in Software for new Web-site Total cost for lifetime licence for the plug in software to manage documents and social events pages on the web-site: £164.58 exc VAT, net cost to PC of £64.58 with CCC grant of £100 RESOLVED to purchase the licence	AG/ SL
ITEM 5 052/18/19	PUBLIC FORUM Dog fouling seems to have improved except for stretch from southern end of village down to Bolton Lodge.	
ITEM 6 053/18/19	NEW BUSINESS 6.1 To authorise the PC to apply for an Eden Signature grant on behalf of Croft House community SL reported that the project is still in the very early stages of development, and has not yet been agreed with ASPIRE, the Croft House management company RESOLVED that, in principle, the PC is willing to support the initiative pending more information about the projects objectives etc, clarification of details and involvement of ASPIRE	
054/18/19	6.2 To authorise PC application to Lottery Shared Heritage Fund RESOLVED to authorise the joint application between the PC, Bolton Memorial Hall, and Bolton in Bloom for a grant of £6,800 to support a sheepfold-inspired, dry-stone walled public bench in the Memorial Hall Field.	
055/18/19	6.3 To discuss continued PC support for the bonfire/fireworks event RESOLVED that the PC will continue to support the event, AG will take the lead on behalf of the PC.	AG
056/18/19	6.4 To discuss PC support for initiatives to reduce plastic use in the village LH keen to promote initiatives to reduce use of plastics, school and nursery keen to take part	

	RESOLVED to support and promote any planned initiatives	LH
057/18/19	6.5 To agree PC donation to Fellrunner RESOLVED to donate £200 to support the continued running of the service	
ITEM 7	PLANNING MATTERS	
057/18/19	No new submissions 18/0569: Rear extension, Glebe House, Approved 4 th September 2018 WITHDRAWN: 18/0403 –9 Stephenson Croft. Bolton. Appleby - Proposed two storey extension	
ITEM 8	TO RECEIVE ACCOUNTS AND APPROVE PAYMENTS	
058/18/19	8.1 Bank Accounts Bank Accounts 31st August 18 Business current account: £ 50.00 Business saving account: £ 8,120.79 Community (project) account: £ 33,635.32 Breakdown of Project funds: Playpark £ 31,758.73 Bolton in Bloom £ - 47.90 (VAT of £69.80 to be recovered) Bonfire night £ 1,924.49	
059/18/19	8.2 Approval of Expenditures Precept account S. Leyland Salary: Aug/Sept 18 £377.72 Reimbursement of cooker £1202.62 £ 1,580.34 Memorial Hall hire £ 22.00 HMRC, PAYE: 2 nd Q £ 141.60 Fellrunner £ 200.00 Project account Ian Cannon Ltd, drainage of play park £3,516.00	
ITEM 9	COUNCILLORS MATTERS	
060/18/19	Eden Grove The PC is disappointed about the lack of progress and poor security at the Eden Grove development. The project manager is not yet on site, the gates and all buildings are open. The Clerk was requested to write to the developer expressing the council's concerns and requesting a plan of action	SL
ITEM 11	CONFIRM DATE OF NEXT MEETING	
042/18/19	RESOLVED that the next Parish Council meeting will be on Monday 19th November	

Signed as correct

Peter Griffiths, Chairman

Date

Expenditure against budget					
	Budget 18-19	Exp 17th Sept	Balance	Predicted further spend	Predicted balance end 2018
Clerk salary	2,833.00	1580.18	1,252.82	1416.16	-163.34
office Expense	200.00	97.48	102.52	100.00	2.52
Audit	0.00	0.00	0.00	0.00	0.00
CALC subs	170.00	165.00	5.00	0.00	5.00
Insurance	400.00	421.97	-21.97	0.00	-21.97
Fellrunner	200.00	200.00	0.00	0.00	0.00
Grass cutting	2,300.00	1,331.10	968.90	1,331.10	-362.20
Celebrations	100.00	0.00	100.00	100.00	0.00
training	200.00	0.00	200.00	200.00	0.00
meetings	160.00	66.00	94.00	66.00	28.00
Election	0.00	0.00	0.00	0.00	0.00
Maintenance	300.00	242.91	57.09	50.00	7.09
B in B	200.00	0.00	200.00	200.00	0.00
	7,063.00	4,104.64	2,958.36	3,463.26	-504.90
Footway lights	1,210.00			698.00	512.00
Hall donation for grass cutting				-400.00	400.00

407.10

Notes

Clerk salary overspend due to payment of last Decembers salary
cost offset by £400 donation from
grass cutting Hall
Footway lights anticipate grant of £1210.00 from EDC ; anticipated expenditure
£698.00